

G-10(Life Core Insurance System, Call Center & CRM, BI, Web Portal & CMS): Software UAT (User Acceptance Testing) Schedule

Stakeholder: Jiban Bima Corporation (JBC)

Venue: JBC Conference Room (11th Floor), Head Office, JBC

Web Portal (CMS)								
Date	Time	SL& Module Name	Name & Designation (Not according to seniority)	Phone	E-Mail	Media	Remarks	
12-May-24	10:30AM	22. Admin	1. Sheikh Khayeruzzaman	01712718123	skzaman1967@gmail.com	Physical		
	-	• User Management	Deputy General Manager (Acting)					
	1:30PM		• Complaint Management	2. Mohammad Mahbubul Alam	01817503430	mahbubjbc@gmail.com	Physical	
			• Grievance	Deputy General Manager, Administration				
			23. Integration	3. Md. ShahidIqbal	01631097779	siqbaljbc@gmail.com	Physical	
			• APIs for each System	Assistant General Manager, Group Insurance Division				
			24. Customer	4. Md. Delwar Hossain	01552353873	delwar.savar@gmail.com	Physical	
			• Complaint Management	Manager, Employee Administration Division, H.O.				
			• Grievance	5. Engr. Md. Mehadi Hasan	01521124571	mehadi@jbc.gov.bd	Physical	
			• Policy Holder Rights	System Analyst, ICT Division				
			25. Intermediary	6. Shyamol Kumar Saha	01711943924	shyamol@jbc.gov.bd	Physical	
			• Agent Management	Manager, Development Division, Head Office				
• Surveyor Management	7. Md. Mizanur Rahman	01711971154	mizanurjbc1968@gmail.com	Physical				
• Complaints Management	Manager, Public Relation Division, Head Office							
• Grievance	8. IsmotAra Ahmed	01716002066	ismotjbc@yahoo.com	Physical				
26. Insurer	Manager, Implementation, Head Office							
• Regularity Report	9. Engr. Shuvasish Karmakar Shuvo	01679772410	shuvasish@jbc.gov.bd	Physical				
• Complaint Management	Senior Programmer, ICT Division							
• Grievance	10. Engr. Samina Tasnia Islam	01726744433	samina.tasnia@jbc.gov.bd	Physical				
27. Publicly Available Information	Assistant System Analyst, ICT Division							
• Policy Holder	11. Engr. Md. Saiful Islam	01521513632	saiful.ap@jbc.gov.bd	Physical				
• Agent and Surveyor	Assistant Programmer, ICT Division							
• Insurer	12. Biswajit Mondal	01792060678	biswajit@jbc.gov.bd	Physical				
	Control Supervisor, ICT Division, Head Office							

	28. Career <ul style="list-style-type: none"> • Registration • Submit Application • Payment • Application Status 	13. Md. Monir Hosen Sohag Control Supervisor, ICT Division, Head Office	01710195770	monir.hossen@jbc.gov.bd	Physical	
		14. Md. Sohel Ahmed Senior Data Entry /Control Operator	01714777213	Sohelahmed9527@gmail.com	Physical	
		15. Md. Nur Uddin Senior Data Entry /Senior Control Operator	01935079429	mdnuruddin@jbc.gov.bd	Physical	

Content Management System (CMS)

Date	Time	SL& Module Name	Name & Designation (Not according to seniority)	Phone	E-Mail	Media	Remarks
12-May-24	10:30AM	29. Admin • Users • Profiles • Roles • Data Sharing Settings • Recycle Bin 30. Dashboard 31. Publish 32. Customization • Page Layout • Email Template • Theme 33. API/Plugin 34. Resource Manager • Search • Version Control 35. Smart Site Analytics	1. Engr. Md. Mehadi Hasan System Analyst, ICT Division	01521124571	mehadi@jbc.gov.bd	Physical	
	-		2. Md. Malek Mia Manager, Administration Division, Head Office	01923619197	malekjbc71@gmail.com	Physical	
	1:30PM		3. Md. Mizanur Rahman Manager, Public Relation Division, Head Office	01711971154	mizanurjbc1968@gmail.com	Physical	
			4. Engr. Shuvasish Karmakar Shuvo Senior Programmer, ICT Division	01679772410	shuvasish@jbc.gov.bd	Physical	
			5. Md. Ruhul Amin Deputy Manager, Central Fund Management, HO	01968776056	ruhul@jbc.gov.bd	Physical	
			6. Engr. Samina Tasnia Islam Assistant System Analyst, ICT Division	01726744433	samina.tasnia@jbc.gov.bd	Physical	
			7. Engr. Md. Saiful Islam Assistant Programmer, ICT Division	01521513632	saiful.ap@jbc.gov.bd	Physical	
			8. Biswajit Mondal Control Supervisor, ICT Division, Head Office	01792060678	biswajit@jbc.gov.bd	Physical	
			9. Md. Monir Hosen Sohag Control Supervisor, ICT Division, Head Office	01710195770	monir.hossen@jbc.gov.bd	Physical	
			10. Md. Sohel Ahmed Senior Data Entry /Control Operator	01714777213	Sohelahmed9527@gmail.com	Physical	
			11. Biwsajit Kumar Roy Upper Division Assistant, ICT Division	01553359120	bishwajit.jbc@gmail.com	Physical	
			12. Md. Mahmudul Hassan Senior Data Entry /Senior Control Operator	01717464596	hassan.deco@jbc.gov.bd	Physical	

Call Center & Customer Relationship Management (CRM)

Date	Time	SL& Module Name	Name & Designation (Not according to seniority)	Phone	E-Mail	Media	Remarks
12-May-24	2:00PM	36. Operator Setup • Users • Profiles • Roles • Data Sharing Setting • Recycle Bin 37. Query Category Setup • General • Insurance • Complain • Claim 38. Contact Information Setup 39. Dashboard • Call Queue • Live Chat Overview • Ticket Overview 40. Call Follow Up 41. FAQ • FAQ Setup • Live support • Store Customer FAQ 42. Call Record • Outgoing Call Information Record • Incoming Call Information • Inbound IVR Application 43. Report • Periodical Call Report	1. Md. Liakat Ali Khan Deputy General Manager, Internal Audit Division, HO	01401150706	liakatkhan1969@gmail.com	Physical	
	-		2. Md. Fazlul Faruque Manager, Development Division, Head office	01712606206	fazlulfaruque@gmail.com	Physical	
	5:00PM		3. Shamal Kanti Bhowmik Manager & Board Secretary, Board Affairs	01911425586	shamaljbc@gmail.com	Physical	
			4. Engr. Md. Mehadi Hasan System Analyst, ICT Division	01521124571	mehadi@jbc.gov.bd	Physical	
			5. Shyamol Kumar Saha Manager, Development Division, Head Office	01711943924	shyamol@jbc.gov.bd	Physical	
			6. Md. Vikharul Alam Manager, Group Division	01712973498	vikharul2006@gmail.com	Physical	
			7. Engr. Samina Tasnia Islam Assistant System Analyst, ICT Division	01726744433	samina.tasnia@jbc.gov.bd	Physical	
			8. Engr. Md. Saiful Islam Assistant Programmer, ICT Division,	01521513632	saiful.ap@jbc.gov.bd	Physical	
			9. Jesmin Akter Assistant Manager, Development Division, Head Office	01917012476	salamjbc4@gmail.com	Physical	
			10. Biswajit Mondal Control Supervisor, ICT Division, Head Office	01792060678	biswajit@jbc.gov.bd	Physical	
			11. Md. Monir Hosen Sohag Control Supervisor, ICT Division, Head Office	01710195770	monir.hossen@jbc.gov.bd	Physical	
			12. Shahabuddin Junior Officer, Development Division, H. O.	01712368188	Shahabuddin.jbc@gmail.com	Physical	
			13. Md. Sadequle Islam Junior Officer, Investment Department, Head Office	01762707054	islamsadik1993@gmail.com	Physical	
			14. Safayat Faisal Junior Officer, Group Division, Head Office	01935220946	safayat0@gmail.com	Physical	

	<ul style="list-style-type: none"> • Query Wise Call Details Report 44. Contact Management • Social Media • Notification/Text • Chat bot 45. Email Management 46. Complaint Management 47. Enquiries • Select enquires type (Package/ premium etc.) • Searching features • Data accessibility from other systems 	15. Md. Sohel Ahmed Senior Data Entry /Control Operator	01714777213	Sohelahmed9527@gmail.com	Physical	
		16. Shaheen Khatun Upper Division Assistant , ICT Divison, Head Office	01774666189	Shaheenkhan63083@gmail.com	Physical	
		17. Md. Mahmudul Hassan Senior Data Entry/Control Operator	01717464596	hassan.deco@jbc.gov.bd	Physical	

Individual Core Insurance System

Date	Time	SL & Module Name	Name & Designation (Not according to seniority)	Phone	E-Mail	Media	Remarks
13-May-24	10:30AM	1. New Business • New Application Creation • Proposal Review • Error Prevention • Issuing Policy • NB Enquiry	1. Md. Liakat Ali Khan Deputy General Manager, Internal Audit & Inspection Division, HO	01401150706	liakatkhan1969@gmail.com	Physical	
	-		2. Goutam Kumar Saha Deputy General Manager& In-Charge, BRO	01401150733	gksaha66@gmail.com	Online	
	1:30PM		3. Mohammad Yeafesh Ali Deputy General Manager & In-Charge	01401150132	eyafeshali@gmail.com	Online	
			4. Shyamol Kumar Saha Manager, Development Division, Head Office	01711943924	shyamol@jbc.gov.bd	Physical	
	2:00PM		5. Md. Fazlul Faruque Manager, Development Division	01556307567	fazlulfaruque@gmail.com	Physical	
	-		6. Md. Ruhul Amin Manager, Development Division, Head office	01715347038	aminmrjbc@gmail.com	Physical	
	5:00PM		7. Md. Saidur Rahman Manager, Technical Affairs Division	01912958624	saidurjbc@gmail.com	Physical	
			8. Md. Nazmul Islam Biswas Manager, Khulna Regional Office	01716188465	nibiswasjbc@gmail.com	Online	
			9. Md. Mazedul Islam Sarker Deputy Manager (In-Charge), Sales Office-95, Motijheel, Dhaka	01716930384	mazedjbc@gmail.com	Physical	
			10. Engr. Samina Tasnia Islam Assistant System Analyst, ICT Division	01726744433	samina.tasnia@jbc.gov.bd	Physical	
			11. Mohammad Shah Alam Deputy Manager (C.C), Development Division,, HO	01628651372	salamjbc4@gmail.com	Physical	
			12. Engr. Saiful Islam Assistant Programmer, ICT Division, Head Office	01521513632	saiful.ap@jbc.gov.bd	Physical	
			13. Shahabuddin Junior Officer, Development Division, H. O.	01712368188	Shahabuddin.jbc@gmail.com	Physical	
			14. Md. Monir Hosen Sohag Control Supervisor, ICT Division, Head Office	01710195770	monir.hossen@jbc.gov.bd	Physical	

			15. Md. Nazrul Chawdhury Upper Division Assistant, CRO	01818668665	nazrulchy@gmail.com	Online	
			16. Md. Mahmudul Hassan Senior Data Entry /Senior Control Operator	01717464596	hassan.deco@jbc.gov.bd	Physical	
Date	Time	SL & Module Name	Name & Designation (Not according to seniority)	Phone	E-Mail	Media	Remarks
13-May-24	10:30AM	3. Anti-Money Laundering 4. Billing Collection and Payment ● Billing Collection	1. Md. Liakat Ali Khan Deputy General Manager, Internal Audit, Head Office	01401150706	liakatkhan1969@gmail.com	Physical	
	-		2. Md. Shahadat Hossen, FCMA Deputy General Manager, Finance Division, Head Office	01729298917	shahadat.abrar2018@gmail.com	Physical	
	1:30PM		3. Md. Faruk Hossain Assistant General Manager, T.A Division, Head Office	01912236160	faruquejbc@gmail.com	Physical	
			4. Rashidur Reza Faruque Manager, Establishment Division, Head Office.	01911928702	rffsccju@gmail.com	Online	
	2:00PM		5. Md. Ferdous Alam Khan Manager, Finance & Accounts Division	01711070533	ferdausalamkhan@gmail.com	Physical	
	-		6. Shah Md. Kamruzzaman Manager, Finance & Accounts Division	01673263050	shahkamruzzamanjbc@gmail.com	Physical	
	5:00PM		7. Engr. Md. Mehadi Hasan System Analyst, ICT Division	01521124571	mehadi@jbc.gov.bd	Physical	
			8. Engr. Shuvasish Karmakar Shuvo Senior Programmer, ICT Division	01679772410	shuvasish@jbc.gov.bd	Physical	
			9. Md. Aminul Islam Deputy Manager, Finance Division, Head Office	01917114079	aminuljbc@gmail.com	Physical	
			10. Sharif Amirul Islam Deputy Manager, Finance Department, Head Office	01556313978	amirulkaliajbc@gmail.com	Physical	
			11. Md. Monir Hossen Sohag Control Supervisor, ICT Division, Head Office	01710195770	monir.hossen@jbc.gov.bd	Physical	

14-May-24	10:30AM	SL & Module Name	Name & Designation (Not according to seniority)	Phone	E-Mail	Media	Remarks
	-	2. Underwriting	1. Mohammad Mahbubul Alam Deputy General Manager, Administration Division	01817503430	mahbubjbc@gmail.com	Physical	
	1:30PM	• Policy Proposal Review	2. Mohammad Yeafesh Ali Deputy General Manager & In-Charge	01401150132	eyafeshali@gmail.com	Online	
		• Premium Calculation	3. Md. Shahid Iqbal Assistant General Manager, Group Insurance Division	01631097779	siqbaljbc@gmail.com	Physical	
	2:00PM	• Auto underwriting	4. Md. Saidur Rahman Manager, Technical Affairs Division	01912958624	saidurjbc@gmail.com	Physical	
	-	• Review the Proposal	5. Talukder Abdullah Zahangir Manager, Dhaka Regional Office	01915233868	tazahangir@gmail.com	Physical	
	5:00PM	Information	6. Susanta Kumar Roy Manager, Dhaka Regional Office	01552344850	susantaroy40850@gmail.com	Physical	
		• Input Notification	7. Shamal Kanti Bhowmik Manager & Board Secretary, Board Affairs	01911425586	shamaljbc@gmail.com	Physical	
		• Make UW Decision	8. Nooruddin Mohammad Toyeb Manager, CRO	01830066123	nmtayab@gmail.com	Online	
		• Policy Servicing	9. Engr. Md. Mehadi Hasan System Analyst, ICT Division	01521124571	mehadi@jbc.gov.bd	Physical	
		Underwriting	10. Shyamol Kumar Saha Manager, Development Division, Head Office	01711943924	shyamol@jbc.gov.bd	Physical	
		• Claim Underwriting	11. Engr. Shuvasish Karmakar Shuvo Senior Programmer, ICT Division	01679772410	shuvasish@jbc.gov.bd	Physical	
		• Underwriting Reversal	12. Engr. Md. Saiful Islam Assistant Programmer, ICT Division	01521513632	saiful.ap@jbc.gov.bd	Physical	
		• Policy Reversal	13. Md. Monir Hosen Sohag Control Supervisor, ICT Division, Head Office	01710195770	monir.hossen@jbc.gov.bd	Physical	
			14. Md. Nazrul Chawdhury Upper Division Assistant, CRO	01818668665	nazrulchy@gmail.com	Online	
			15. Md. Mahmudul Hassan Senior Data Entry /Senior Control Operator	01717464596	hassan.deco@jbc.gov.bd	Physical	

Date	Time	SL & Module Name	Name & Designation (Not according to seniority)	Phone	E-Mail	Media	Remarks
15-May-24	10:30AM	5. Prospect/Customer Portal <ul style="list-style-type: none"> • Login • Dashboard • Proposal Submission • Claims • Policy Servicing Application • Proposal History • Payment History • Notification 6. Agent Portal <ul style="list-style-type: none"> • New Business Application • Policy Servicing Application • Claim Application • Application and Payment Records • Payment History • Agent Licence 	1. Md. Abdur Rahim Mia Deputy General Manager, Development Division, HO	01727666454	mrahimjbc65@gmail.com	Physical	
	-		2. Sheikh Khayeruzzaman Deputy General Manager (Acting), Dhaka Regional Office	01712718123	skzaman1967@gmail.com	Physical	
	1:30PM		3. Rashidur Reza Faruque Manager, Establishment Division, Head Office.	01911928702	rrfscju@gmail.com	Online	
			4. Md. Nurul Islam Manager, Dhaka Regional Office	01819438801	nurul.jbc@gmail.com	Physical	
	2:00PM		5. Engr. Shuvasish Karmakar Shuvo Senior Programmer, ICT Division	01679772410	shuvasish@jbc.gov.bd	Physical	
	-		6. Syeda Salma Sultana Deputy Manager (C.C), Development Division, HO	01915819526	salmamunni7@gmail.com	Physical	
	5:00PM		7. Md. Sujon Molla Junior Officer, Consolidated Accounts, Head Office	01515215552	sujonshad12@gmail.com	Physical	
			8. Md. Monir Hosen Sohag Control Supervisor, ICT Division, Head Office	01710195770	monir.hossen@jbc.gov.bd	Physical	
			9. Engr. Md. Mehadi Hasan System Analyst, ICT Division	01521124571	mehadi@jbc.gov.bd	Physical	
			10. Shyamol Kumar Saha Manager, Development Division, Head Office	01711943924	shyamol@jbc.gov.bd	Physical	
			11. Md. Delwar Hossain Manager, Employee Administration Division, H.O	01552353873	delwar.savar@gmail.com	Physical	
			12. Md. Shahjahan Bhuiyan Manager, Barishal Regional Office	01552355024	sbhuiyanjbc@gmail.com	Online	
			13. Md. Mazedul Islam Sarker Deputy Manager (In-Charge), Sales Office-95, Motijheel, Dhaka	01716930384	mazedjbc@gmail.com	Physical	
			14. Md. Mahmudul Hassan Senior Data Entry /Senior Control Operator	01717464596	hassan.deco@jbc.gov.bd	Physical	
			15. Engr. Samina Tasnia Islam Assistant System Analyst, ICT Division	01726744433	samina.tasnia@jbc.gov.bd	Physical	

			16. Engr. Md. Saiful Islam Assistant Programmer, ICT Division	01521513632	saiful.ap@jbc.gov.bd	Physical	
			17. Md. Monir Hossain Upper Division Assistant, E.E Division, H.O	01715892081	monir@jbc.gov.bd	Physical	
			18. Md. Ruhul Amin Manager, Development Division, Head office	01556307567	aminmrjbc@gmail.com	Physical	
			19. Md. Fazlul Faruque Manager, Development Division	01712606206	fazlulfaruque@gmail.com	Physical	
			20. Shahabuddin Junior Officer, Development Division	01712368188	Shahabuddin.jbc@gmail.com	Physical	
			21. Md. Monir Hosen Sohag Control Supervisor, ICT Division, Head Office	01710195770	monir.hossen@jbc.gov.bd	Physical	

Date	Time	SL & Module Name	Name & Designation (Not according to seniority)	Phone	E-Mail	Media	Remarks
15-May-24	10:30AM	48. DO/DM Management • Salary/Supervisory Bonus	1. Md. Abdur Rahim Mia Deputy General Manager, Development Division, HO	01727666454	mrahimjbc65@gmail.com	Physical	
	-		2. Sheikh Khayeruzzaman Deputy General Manager, Dhaka Regional Office	01712718123	skzaman1967@gmail.com	Physical	
	1:30PM		3. Shyamol Kumar Saha Manager, Development Division, Head Office	01711943924	shyamol@jbc.gov.bd	Physical	
			4. Md. Fazlul Faruque Manager, Development Division, Head office	01712606206	fazlulfaruque@gmail.com	Physical	
	2:00PM		5. Md. Ferdous Alam Khan Manager, Consolidation accounts, Head Office	01711070533	ferdausalamkhan@gmail.com	Physical	
	-		6. Engr. Md. Mehadi Hasan System Analyst, ICT Division	01521124571	mehadi@jbc.gov.bd	Physical	
	5:00PM		7. Engr. Samina Tasnia Islam Assistant System Analyst, ICT Division	01726744433	samina.tasnia@jbc.gov.bd	Physical	
			8. Engr. Md. Saiful Islam Assistant Programmer, ICT Division	01521513632	saiful.ap@jbc.gov.bd	Physical	
			9. Nibir Deb Assistant Manager, Finance & Accounts, DRO	01919930420	debdu059@gmail.com	Physical	
			10. Md. Sujan Molla Junior Officer, Consolidated Accounts, Head Office	01515215552	sujonshad12@gmail.com	Physical	
			11. Shahabuddin Junior Officer, Development Division, Head Office	01712368188	Shahabuddin.jbc@gmail.com	Physical	
			12. Md. Monir Hosen Sohag Control Supervisor, ICT Division, Head Office	01710195770	monir.hossen@jbc.gov.bd	Physical	
			13. Md. Mahmudul Hassan Senior Data Entry /Senior Control Operator	01717464596	hassan.deco@jbc.gov.bd	Physical	
			14. Md. Nur Uddin Senior Data Entry /Senior Control Operator	01935079429	mdnuruddin@jbc.gov.bd	Physical	

Date	Time	SL & Module Name	Name & Designation (Not according to seniority)	Phone	E-Mail	Media	Remarks
16-May-24	10:30AM	7. Claim Management <ul style="list-style-type: none"> ● Claim Workflow ● Claims Process Setup ● Claim Calculation ● Status Management ● Claim Reversal ● Claim Notice ● Survey ● Claim Settlement ● Claim Configuration 8. Billing Collection and Payment <ul style="list-style-type: none"> ● Payment 	1. Goutam Kumar Saha Deputy General Manager& In-Charge, BRO	01401150733	gksaha66@gmail.com	Online	
	-		2. Mohammad Mahbubul Alam Deputy General Manager, Administration Division	01817503430	mahbubjbc@gmail.com	Physical	
	1:30PM		3. Md. ShahidIqbal Assistant General Manager, Group Insurance Division	01631097779	siqbaljbc@gmail.com	Physical	
			4. Md. Nurul Islam Manager, Dhaka Regional Office	01819438801	nurul.jbc@gmail.com	Physical	
	2:00PM		5. Md. Rashiduzzaman Manager, Khulna Regional Office	01711472200	jbc.tony@gmail.com	Online	
	-		6. Md. Wazed Ali Manger, Dhaka regional Office	01930195308	wazed801@gmail.com	Physical	
	5:00PM		7. Sheikh Refazur Rahman Manager (In-charge), Corporate Service Office, Satkhira	01401150741	sk.refaz@gmail.com	Online	
			8. Engr. Md. Mehadi Hasan System Analyst, ICT Division	01521124571	mehadi@jbc.gov.bd	Physical	
			9. Atikur Rahman Deputy Manager, Technical Affairs Division	01968776069	atikurjbc09@gmail.com	Physical	
			10. Md. Majidur Rashid Deputy Manager, ICT Division, RRO	01712628281	majidurrashid@gmail.com	Online	
			11. Engr. Samina Tasnia Islam Assistant System Analyst, ICT Division	01726744433	samina.tasnia@jbc.gov.bd	Physical	
			12. Engr. Md. Saiful Islam Assistant Programmer, ICT Division	01521513632	saiful.ap@jbc.gov.bd	Physical	
			13. Biswajit Mondal Control Supervisor, ICT Division, Head Office	01792060678	biswajit@jbc.gov.bd	Physical	
			14. Md. Monir Hosen Sohag Control Supervisor, ICT Division, Head Office	01710195770	monir.hossen@jbc.gov.bd	Physical	
			15. Md. Mamunur Rashid Junior Officer, Corporate Service Center, Bogura	01723541969	mamunripon44@gmail.com	Online	

			16. Md. Hossna Kamal Manager, Rangpur Regional Office	01712677683	hkamal.jbc@gmail.com	Online	
			17. Md. Ferdous Alam Khan Manager, Finance & Accounts Division	01711070533	ferdausalamkhan@gmail.com	Physical	
			18. Shyamol Kumar Saha Manager, Development Division, Head Office	01711943924	shyamol@jbc.gov.bd	Physical	
			19. Md. Shahjahan Bhuiyan Manager, Barishal Regional Office	01552355024	sbhuiyanjbc@gmail.com	Online	
			20. Engr. Shuvasish Karmakar Shuvo Senior Programmer, ICT Division	01679772410	shuvasish@jbc.gov.bd	Physical	
			21. Abdul Motalib Deputy Manager, Dhaka Regional Office	01716224606	motalib.jbc@gmail.com	Physical	
			22. Sarder Sohenul Islam Deputy Manager (C.C), Dhaka Regional Office				
			23. Md. Sujan Molla Junior Officer, Consolidated Accounts, Head Office	01515215552	sujonshad12@gmail.com	Physical	
			24. Md. Mahmudul Hassan Senior Data Entry /Senior Control Operator	01717464596	hassan.deco@jbc.gov.bd	Physical	

Date	Time	SL & Module Name	Name & Designation (Not according to seniority)	Phone	E-Mail	Media	Remarks
19-May-24	10:30AM	9. Policy Servicing Management • Policyholder Service Management • Authority Management • Alteration Types and Processing • Profit Payment	1. Goutam Kumar Saha Deputy General Manager& In-Charge, BRO	01401150733	gksaha66@gmail.com	Online	
	-		2. Sheikh Khayeruzzaman Deputy General <anager, Dhaka Regional Office	01712718123	skzaman1967@gmail.com	Physical	
	1:30PM		3. Susanta Kumar Roy Manager, Dhaka Regional Office	01552344850	susantaroy40850@gmail.com	Physical	
			4. Md. Ferdous Alam Khan Manager, Finance & Accounts Division	01711070533	ferdausalamkhan@gmail.com	Physical	
	2:00PM		5. Md. Nurul Islam Manager, Dhaka Regional Office	01819438801	nurul.jbc@gmail.com	Physical	
	-		6. Engr. Md. Mehadi Hasan System Analyst, ICT Division	01521124571	mehadi@jbc.gov.bd	Physical	
	5:00PM		7. Shyamol Kumar Saha Manager, Development Division, Head Office	01711943924	shyamol@jbc.gov.bd	Physical	
			8. Md. Azharul Haque Manager, Dhaka Regional Office			Physical	
			9. Md. Nazmul Islam Biswas Manager, Khulna Regional Office	01716188465	nibiswasjbc@gmail.com	Online	
			10. Engr. Shuvasish Karmakar Shuvo Senior Programmer, ICT Division	01679772410	shuvasish@jbc.gov.bd	Physical	
			11. Engr. Samina Tasnia Islam Assistant System Analyst, ICT Division	01726744433	samina.tasnia@jbc.gov.bd	Physical	
			12. Sarder Sohenu Islam Deputy Manager (C.C), Dhaka Regional Office			Physical	
			13. Md. Monir Hosen Sohag Control Supervisor, ICT Division, Head Office	01710195770	monir.hossen@jbc.gov.bd	Physical	
			14. Md. Nazrul Chawdhury Upper Division Assistant, CRO	01818668665	nazrulchy@gmail.com	Online	
			15. Md. Nur Uddin Senior Data Entry /Senior Control Operator	01935079429	mdnuruddin@jbc.gov.bd	Physical	

Date	Time	SL & Module Name	Name & Designation (Not according to seniority)	Phone	E-Mail	Media	Remarks
20-May-24	10:30AM	10. Policy Loan & Surrender Management • Policy Loan • Loan Recovery • Surrender 11. Reinsurance Management • Basic Information Setup • Treaty/Agreement • Reinsurance Process/Operations • Reinsurance Claim • Queries/Negotiation	1. Goutam Kumar Saha Deputy General Manager& In-Charge, BRO	01401150733	gksaha66@gmail.com	Online	
	-		2. Mohammad Mahbubul Alam Deputy General Manager, Administration Division	01817503430	mahbubjbc@gmail.com	Physical	
	1:30PM		3. Md. Faruk Hossain Assistant General Manager, T.A. Division, HO	01912236160	faruquejbc@gmail.com	Physical	
			4. Md. Saidur Rahman Manager, Technical Affairs Division	01912958624	saidurjbc@gmail.com	Physical	
	2:00PM		5. Talukder Abdullah Zahangir Manager, Dhaka Regional Office	01915233868	tazahangir@gmail.com	Physical	
	-		6. Md. Shafiul Islam Manager, Dhaka Regional Office	01712042949	shafiulislam5168@gmail.com	Physical	
	5:00PM		7. Engr. Shuvasish Karmakar Shuvo Senior Programmer, ICT Division	01679772410	shuvasish@jbc.gov.bd	Physical	
			8. Shyamol Kumar Saha Manager, Development Division, Head Office	01711943924	shyamol@jbc.gov.bd	Physical	
			9. Md. Abdul Hannan Khan Deputy Manager & P.S. to MD	01914949454	kmd.abdulhannan@yahoo.com	Physical	
			10. Md. Mohidur Rahman Deputy Manager, Technical Affairs Division	01711441763	mohidurjbc68@gmail.com	Physical	
			11. Atikur Rahman Deputy Manager, Technical Affairs Division	01968776069	atikurjbc09@gmail.com	Physical	
			12. Sharmin Tabassum Deputy Manager (C. C), Dhaka Regional Office	01911229779	chonwatabassum@gmail.com	Physical	
			13. Md. Ataur Rahman Deputy Manager, Loan & Surrender Division, RRO	01711013683	rataur475@gmail.com	Online	
			14. Engr. Md. Saiful Islam Assistant Programmer, ICT Division	01521513632	saiful.ap@jbc.gov.bd	Physical	
			15. Md. Helal Uddin Junior Officer, Technical Affairs	01727613543	helaluddin12266@gmail.com	Physical	
			16. Asia Akter	01736068872	nadia02du@gmail.com	Physical	

			Junior Officer, Technical Affairs Division				
			17. Md. Kamrul Hasan Manager, Technical Affairs Division, Head Office	01716538548	kamruljbcdev@gmail.com	Physical	
			18. Atikur Rahman Deputy Manager, Technical Affairs Division	01968776069	atikurjbc09@gmail.com	Physical	
			19. Most. Nazma Akter Assistant Manager, Technical Affairs Division, HO	01637388431	najma@gmail.com	Physical	
			20. Md. Najmul Islam Junior Officer, Technical Affairs Division, Head Office	01677570983	najmul5jnu@gmail.com	Physical	

Date	Time	SL & Module Name	Name & Designation (Not according to seniority)	Phone	E-Mail	Media	Remarks
21-May-2024	10:30AM	21. Group Core Insurance System • New Business and Underwriting • Renewal • Policy Servicing • Claim	1. Md. Shahid Ikbal Assistant General Manager, Group Insurance Division, Head Office	01631097779	siqbaljbc@gmail.com	Physical	
22-May-2024	-		2. Md. Mosharraf Hossain Manager, Group Division, Head Office	01973896327	mosharrafhbd@gmail.com	Physical	
	1:30PM		3. Md. Saidur Rahman Manager, Technical Affairs Division	01912958624	saidurjbc@gmail.com	Physical	
			4. Shyamol Kumar Saha Manager, Development Division, Head Office	01711943924	shyamol@jbc.gov.bd	Physical	
	2:00PM		5. Md. Vikharul Alam Manager, Group Division & Health Insurance, Head Office	001712-973498	vikharul2006@gmail.com	Physical	
	-		6. Md Amir Hossain Deputy Manager, Group Division, Head Office	01819489890	amirhossainjbc.67@gmail.com	Physical	
	5:00PM		7. Sk. Mainul Islam Assistant Manager, Group Division, Head Office	01674272904	mi3oly@gmail.com	Physical	
			8. Mst. Sultana Assistant Manager, Group Division, Head Office	01712275743	sultanajbc.77@gmail.com	Physical	
			9. Safayat Faisal Junior Officer, Group Division, Head Office	01935220946	safayat0@gmail.com	Physical	
			10. Sahida Hasina Junior Officer, Group Insurance Division, HO				
			11. Alomgir Hossen UDA, Group Division, Head Office				

Date	Time	SL & Module Name	Name & Designation (Not according to seniority)	Phone	E-Mail	Media	Remarks
26-May-24	10:30AM	12. Product Management • Management Dashboard • Product Approval Process • Product Configuration • Statistics 13. Admin • User Setup • Product Configuration • Underwrite Rules Setup • RI Basic Information & A/C Setup • Claims Setup /Claims Configuration • Committee Setup • New Business Related Info Definition • Policy Owner Service Related Info Definition • Claim Benefit Definition	1. Mohammad Mahbubul Alam Deputy General Manager, Administration Division	01817503430	mahbubjbc@gmail.com	Physical	
	-		2. Md. Abdur Rahim Mia Deputy General Manager, Development Division, HO	01727666454	mrahimjbc65@gmail.com	Physical	
	1:30PM		3. Md. Liakat Ali Khan Deputy General Manager, Internal Audit & Inspection Division, Head Office	01401150706	liakatkhan1969@gmail.com	Physical	
			4. Md. Faruk Hossain Assistant General Manager, T.A Division, Head Office	01912236160	faruquejbc@gmail.com	Physical	
	2:00PM		5. Engr. Md. Mehadi Hasan System Analyst, ICT Division	01521124571	mehadi@jbc.gov.bd	Physical	
	-		6. Atikur Rahman Deputy Manager, Technical Affairs Division	01968776069	atikurjbc09@gmail.com	Physical	
	5:00PM		7. Engr. Samina Tasnia Islam Assistant System Analyst, ICT Division	01726744433	samina.tasnia@jbc.gov.bd	Physical	
			8. Md. Saidur Rahman Manager, Technical Affairs Division	01912958624	saidurjbc@gmail.com	Physical	
			9. Shyamol Kumar Saha Manager, Development Division, Head Office	01711943924	shyamol@jbc.gov.bd	Physical	
			10. Md. Delwar Hossain Manager, Employee Administration Division,	01552353873	delwar.savar@gmail.com	Physical	
			11. Md. Vikharul Alam Manager, Group Division	01712973498	vikharul2006@gmail.com	Physical	
			12. Engr. Shuvasish Karmakar Shuvo Senior Programmer, ICT Division	01679772410	shuvasish@jbc.gov.bd	Physical	
			13. Engr. Md. Saiful Islam Assistant Programmer, ICT Division	01521513632	saiful.ap@jbc.gov.bd	Physical	
			14. Md. Nazrul Chawdhury Upper Division Assistant, CRO	01818668665	nazrulchy@gmail.com	Online	
			15. Md. Monir Hossain Senior Assistant, E.E. Division	01715892081	monir@jbc.gov.bd	Physical	

			16. Md. Mahmudul Hassan Senior Data Entry /Senior Control Operator	01717464596	hassan.deco@jbc.gov.bd	Physical	
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Business Intelligence (BI)

Date	Time	SL& Module Name	Name & Designation (Not according to seniority)	Phone	E-Mail	Media	Remarks
27-May-24	10:30AM	14. MExecutive Dashboard	1. Md. Liakat Ali Khan Deputy General Manager, Internal Audit & Inspection Division, Head Office	01401150706	liakatkhan1969@gmail.com	Physical	
	-	• Claims					
	1:30PM	• Operations					
		• Financial					
	2:00PM	• Interactive Dashboard	2. Md. Shahadat Hossen, FCMA Deputy General Manager, Finance Division, Head Office	01729298917	shahadat.abrar2018@gmail.com	Physical	
	-	15. Reports					
	5:00PM	• Ranking Report					
		• Interactive Report					
		• Operational Report					
		• Ad-Hoc Report					
		16. Admin					
		• User specific security					
		17. Open Integration					
	• Website/Web Portal						
	• Email						
	• Ecommerce						
	18. Analytics						
	• Claim analytics						
	• Actuarial analysis						
	• Insurance Sales and Distribution Analysis						
	• Marketing Analytics						
	• Insurance Operations analytics						
	• Insurance Underwriting Analytics						
	• Insurance Finance Analytics						
	• Revenue analysis						
	• Cash Flow Management						
	19. Accident						
			3. Md. Abdul Rahim Mia Deputy General Manager, Development Division, HO	01727666454	mrahimjbc65@gmail.com	Physical	
			4. Mohammad Mahbubul Alam Deputy General Manager, Administration Division, HO	01817503430	mahbubjbc@gmail.com	Physical	
			5. Engr. Md. Mehadi Hasan System Analyst, ICT Division	01521124571	mehadi@jbc.gov.bd	Physical	
			6. Md. Ferdous Alam Khan Manager, Consolidation accounts, Head Office	01711070533	ferdausalamkhan@gmail.com	Physical	
			7. Shyamol Kumar Saha Manager, Development Division, Head Office	01711943924	shyamol@jbc.gov.bd	Physical	
			8. Shamal Kanti Bhowmik Manager & Board Secretary, Board Affairs	01911425586	shamaljbc@gmail.com	Physical	
			9. Engr. Shuvasish Karmakar Shuvo Senior Programmer, ICT Division	01679772410	shuvasish@jbc.gov.bd	Physical	
			10. Atikur Rahman Deputy Manager, Technical Affairs	01968776069	atikurjbc09@gmail.com	Physical	
			11. Mohammad Shah Alam Deputy Manager (C. C)&PS to Chairman	01628651372	salamjbc4@gmail.com	Physical	
			12. Syeda Salma Sultana Deputy Manager (C. C.), Development Division, Head Office	01915819526	salmamunni7@gmail.com	Physical	
			13. Engr. Samina Tasnia Islam Assistant System Analyst, ICT Division	01726744433	samina.tasnia@jbc.gov.bd	Physical	

		<ul style="list-style-type: none">• Accident Analysis 20. Fraud Detection	14. Md. Monir Hosen Sohag Control Supervisor, ICT Division, Head Office	01710195770	monir.hossen@jbc.gov.bd	Physical	
		<ul style="list-style-type: none">• Fraudulent Activity Analysis	15. Biwsajit Kumar Roy Upper Division Assistant, ICT Division	01553359120	bishwajit.jbc@gmail.com	Physical	