



# JIBAN BIMA CORPORATION

Accounts & Finance Division

**24, Motijheel C/A, Dhaka-1000**

যৌতুক দেয়া ও নেয়া  
দু'টিই অন্যান্য (অবৈধ)

সুখে-দুঃখে আপনজন  
জীবন বীমা কর্পোরেশন

## Request for Expressions of Interest for Selection of External Auditor

01.	Ministry/Division	:	Ministry of Finance /Financial Institutions Division
02.	Agency	:	Jiban Bima Corporation
03.	Procuring Entity Name	:	Jiban Bima Corporation Head Office, Central Accounts & Finance Division 24 Motijheel C/A, Dhaka-1000
04.	Procuring Entity District	:	Dhaka
05.	Expression of Interest for Selection of External Auditor	:	External Auditor (Chartered Accountant Firms)
06.	EOI Ref No	:	53.19.9001.004.02.050.18- 3129
07.	Date	:	16/10/2018

### KEY INFORMATION

08.	Procurement Method	:	Open Tender
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### FUNDING INFORMATION

09.	Budget and Source of Funds	:	Jiban Bima Corporation
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### PARTICULAR INFORMATION

10.	EOI Closing Date and Time	:	Date: 08/11/2018, Time: 0 5. 00 P.M.
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### INFORMATION FOR APPLICANT

11.	Brief Description of Assignment	:	Auditing of JBC's Accounts for the Year-2018
12.	Qualification and Experience	:	a. Chartered Accountant Firm with minimum 10 years of general experience as established (Must enclosed up to date Firm establishment certificate). b. The Audit Firm must enclose the appointment letter/experience certificate of Auditing of Insurance Company/Corporation. c. The Audit Firm must have two (at least) FCA/ ACA. Up to date ICAB's granted practiced certificate along with prescribed Bio-data of all FCA/ ACA should be enclosed. d. The Audit Firm must have minimum of twenty personnel comprise of C.A. Course completed, registered students as well as office staffs. A list of these personnel should be enclosed.

13.	Phasing of Services	Location	Indicative Start Date	Indicative Completion Date
	Auditing of JBC's Accounts for the Year-2018	Central Accounts & Finance Div., Dhaka Eng. & Real Estate Div., Dhaka Group Division, Dhaka Regional Office, Dhaka Regional Office, Chittagong Regional Office, Khulna, Regional Office, Rajshahi, Regional Office, Barisal Regional Office, Sylhet Regional Office, Rangpur & Regional Office, Mymensingh.	Negotiation with Audit Firms	Negotiation with Audit Firms

### PROCURING ENTITY DETAILS

14.	Name of Official Inviting EOI	:	Mawdhud A.K.Quayyum Choudhury
15.	Designation of Official Inviting EOI	:	General Manager (Finance & Accounts)
16.	Address of Official Inviting EOI	:	Jiban Bima Corporation, Head Office, Central Accounts & Finance Division, 24 Motijheel C/A, Dhaka-1000
17.	Contact details of Official Inviting EOI	:	Ph-9568172, Fax-9561825 & e-mail-fad@jbc.gov.bd
18.	EOI schedule per set at cost	:	Tk. 500/-
19.	The procuring entity reserves the right to accept or reject all EOI's.		

  
Mawdhud A.K.Quayyum Choudhury  
General Manager  
Central Accounts & Finance Division  
Tel: 9568172